

# Application for proxy to vote by post in UK Parliament elections in Scotland

## Voting by post

This form applies only in Scotland.

You must be eligible to vote, and registered, to get a postal vote.

You can use this form to apply to vote by post in UK Parliament elections.

UK Parliament elections include UK Parliamentary general elections, by-elections, and recall petitions.

You can apply to vote by post for a particular election, for a set period of time, or for a maximum period of three years.

Your local electoral registration office will confirm the duration of your postal vote. When your postal vote expires you will need to apply for a new one to continue voting by post.

**You will need to use a different form to apply for a postal vote in Scottish Parliament and council elections.**

For more information on postal voting and other ways to apply, visit [electoralcommission.org.uk/postalvote](http://electoralcommission.org.uk/postalvote).

Postal votes can be sent to addresses in the UK and abroad.

## How do I apply to vote by post?

- Fill in the postal vote application form.
- Make sure you complete all required sections of the form and provide your date of birth and signature. This information is needed to prevent fraud. If you are unable to sign this form, please contact your local electoral registration office.
- If your application has missing or incorrect information, your local electoral registration office will contact you. You may need to provide supporting documents and it may take longer to process your application.
- **Return your form to your local electoral registration office.**

**Please do not return your form to The Electoral Commission.**

The deadline for returning your postal vote application is **5pm, 11 working days before the poll**.

If you are not registered to vote, you must apply to register before applying for a postal vote.

The deadline to register to vote is **midnight, 12 working days before the poll**. Register to vote online at [gov.uk/register-to-vote](http://gov.uk/register-to-vote).

## What happens after I have returned this form?

- Your local electoral registration office will confirm if your application has been accepted or rejected.
- When an election is going to be held, your ballot paper will be sent to you in the post. For more information on the delivery of the postal ballot pack, you can contact your local elections office.
- Your postal ballot pack will contain instructions for voting by post and returning your postal vote.
- Make sure you return your postal vote so that it arrives by the deadline, otherwise it will not be counted.

## Privacy statement

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow data protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

The Electoral Registration Officer is the Data Controller: Mark J Adam, Grampian Electoral Registration Officer, Woodhill House, Westburn Road, Aberdeen, AB16 5GE, Tel 01224 068400. For further information relating to the processing of personal data you should refer to the privacy notice at [www.grampian-vjb.gov.uk/privacy-notice](http://www.grampian-vjb.gov.uk/privacy-notice).

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## Only one person can apply to vote by post using this form

Please write in black ink and use CAPITAL LETTERS. When you have completed the form, send it to us by **email** at [postal@grampian-ero.gov.uk](mailto:postal@grampian-ero.gov.uk) or by **post** to Grampian Electoral Registration Officer, Woodhill House, Westburn Road, Aberdeen, AB16 5GE.

### 1 About you

Your name

Your address (where you are registered to vote)

  

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National Insurance number (you can find this on your payslip, P60, or on letters about tax, pensions or benefits)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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If you cannot provide a National Insurance number, please tell us why.

  

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Phone number (optional)

Email (optional)

### 2 About the elector you are representing

Surname

First name(s) (in full)

Address:

### 3 Address for ballot paper (only required if different from the address where you are registered to vote)

Please send my ballot paper to (address):

  

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The reason I would like my ballot paper sent to this address, rather than my registered address, is:

  

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### 4 How long do you want a postal vote for?

I want to vote by post in all elections the elector I am representing is entitled to vote in (tick one box only):

for the maximum period (up to three years)

to be held on

<input type="text"/>	<input type="text"/>
D	D

<input type="text"/>	<input type="text"/>
M	M

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Y	Y	Y	Y

for the period

from

<input type="text"/>	<input type="text"/>
D	D

<input type="text"/>	<input type="text"/>
M	M

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Y	Y	Y	Y

to

<input type="text"/>	<input type="text"/>
D	D

<input type="text"/>	<input type="text"/>
M	M

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Y	Y	Y	Y

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## 5 Your date of birth and declaration

**Declaration:** As far as I know, the details on this form are true and accurate.

I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to two years and/or a fine.

**Date of birth:** Please write your date of birth in the boxes below using black ink.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

**Signature:** Sign below using black ink, keeping within the grey border

If you are unable to sign this form, please contact your local electoral registration office.

## 6 Date of application

Today's  
date

<input type="text"/>	<input type="text"/>
D	D

<input type="text"/>	<input type="text"/>
M	M

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Y	Y	Y	Y